**Land Condition Symposium 2018 – Exhibitor Booking Form**

PERSONAL INFORMATION------------------------------------------------------------------------------------------------------------

Primary Contact Name:       Job title:

Email:       Telephone No.:

*Please note that this information will only be used to communicate information with regards to the event and will be removed from our databases after the event.*

ORGANISATION INFORMATION-----------------------------------------------------------------------------------------------------

Organisation Name:       Organisation Email:       Organisation Twitter:

Web Address:

Organisation description:

(Max. 150 words) This text will be used for marketing materials, e.g. website, delegate pack etc.

ORDER ------------------------------------------------------------------------------------------------------------------------------------

Exhibitor Stand (includes 1 free delegate to the event) £450

Additional delegates (in addition to the 1 included in your booking fee)

*Please note: lunch, refreshments and access to the conference for 1 delegate is included in the booking fee. Any additional delegates will be charged at £110 per delegate.*

1 additional delegate £110

Name of additional delegate

Job title of additional delegate

*In the event of cancellation, one half of the fee will be credited up to 1st February 2018, after this date no credit will be possible due to costs incurred from suppliers.*

DIETRY REQUIREMENTS---------------------------------------------------------------------------------------------------------------

Name of delegate:

No special requirements  Vegetarian  Vegan  Other

Name of delegate:

No special requirements  Vegetarian  Vegan  Other

STAND INFORMATION ----------------------------------------------------------------------------------------------------------------

We will provide each exhibitor with a 6ft trestle table, 2 chairs and space for your organisations banners. We will endeavour to provideelectricity upon request. We are unable to accommodate prebuilt exhibitor stands that exceed 3.0m (w) or over 2.4m (h)).

Will you require access to electricity? Yes  No

PAYMENT OPTIONS---------------------------------------------------------------------------------------------------------------------

***Payment by credit card***

Cardholder name:

Card Number:

Three-digit security Code:

Expiry Date:

***Payment by telephone – 0207 601 1920***

I have called Events Officer and paid by credit/debit card

*Or*

I would like to be called back on the following telephone number:

***Payment by cheque***

I have mailed a cheque made payable to: The Institution of Environmental Sciences, 140 London Wall, London, EC2Y 5DN

***Payment by invoice*** I would like an invoice sent to the following email address:

**Please return the completed form by email:** rhianna@the-ies.org