



Dear Member,

Notice of Annual General Meeting

Notice is hereby given that the 46th Annual General Meeting of the Institution of Environmental Sciences will be held at 6-8 Great Eastern Street, London, EC2A 3NT at 1pm GMT on Wednesday 17th April 2019 to consider and, if thought fit, pass the following resolutions which will be proposed as ordinary or special resolutions as indicated below. The AGM will last approximately half an hour.

Ordinary Resolutions

1. To approve the minutes of the Annual General Meeting held on 11th April 2018;
2. To receive and adopt the 2018 Annual Report;
3. To receive and adopt the accounts for the year ending 30th June 2018;
4. To authorise the Council to appoint accountants for the fiscal year ending 30th June 2019; and

Special Resolutions

5. To approve the new Objects of the Charity (subject to the approval of the Charity Commission)
6. To approve the new Articles of Association (subject to the approval of the Charity Commission)

Elections

7. To elect members of Council (Articles 26-30)

Eleni Antoniadou | Jonathan Atkinson | Linsey Cottrell | Kamaljit Jabbal
Rebecca Jessup | Iain Hossack | Elizabeth Mullings-Smith | Oliver Puddle

To allow us to manage numbers, any member wishing to attend is required to inform the Institution by **12th April 2019**.

Phil Holmes

Honorary Secretary & Director [By Order of the Board]
March 2019

Relevant Documents:

- (a) Annual Report 2018 (available at www.the-ies.org/reports)
- (b) Minutes of 45th Annual General Meeting (p.2)
- (c) Accounts for year ending 30th June 2018 (available at www.the-ies.org/sites/default/files/documents/ies_accounts_2017-18.pdf)
- (d) Form of proxy (p.3)
- (e) Council Nomination form (available at www.the-ies.org/sites/default/files/documents/council_nomination_form.docx)
- (f) Members seeking election in 2019 (available at www.the-ies.org/sites/default/files/documents/members-seeking-election-2019.pdf)

1st Floor, 6-8 Great Eastern Street, London EC2A 3NT, United Kingdom
+44 (0)20 3862 7484 | info@the-ies.org | www.the-ies.org

A company limited by guarantee. Registered in England No 01053508. Registered Charity No 277611

Auditors: H W Fisher & Company, Acre House, 11-15 William Road, London, NW1 3ER

Bankers: Co-operative Bank, Business Direct, PO BOX 250, Skelmersdale, WN8 6WT

Governing Document: Memorandum and Articles of Association (2006)



**Minutes of the AGM held at 12:45pm, 11th April 2018
Middlesex University, Hendon Campus, The Burroughs, Hendon, London, NW4 4BT**

Members present:

Ms Eleni Antoniadis (EA)	Mr Adam Donnan (AD)	Dr Claire Holman (CH)
Mr David Holmes (DH)	Dr Iain Hossack (IH)	Mr Gary Kass (GK)
Prof. James Longhurst (JL)	Mr Noel Nelson (NN)	Prof. Will Pope (WP)
Dr Liz Price (LP)	Dr Diane Purchase (DP)	Prof. Carolyn Roberts (CR)
Dr Jackie Rogers (JR)	Prof. Phil Wheeler (PW)	

Staff present:

Mr Robert Ashcroft (RA)	Ms Chloe Fletcher (CF)	Mr Paddy Fowler (PF)
----------------------------------	---------------------------------	-------------------------------

Apologies from trustees and Vice Presidents:

Mr Jonathan Atkinson (JA)	Mr John Baines (JB)	Dr Heather Barrett-Mold (HBM)
Mrs Jennifer Blumhof (JRB)	Mrs Linsey Cottrell (LC)	Dr Mark Everard (ME)
Ms Julie Hill (JH)	Mr Phil Holmes (PH)	Dr Lesley Sloss (LS)
Mr Nick Walton (NW)	Dr Jim Whelan (JW)	

8 proxy votes were received before the meeting.

1. To approve the minutes of the AGM held on 3rd April 2017

Minutes were approved.

(Proposed GK, Seconded NN)

2. To adopt the 2017 Annual Report

The annual report was adopted by the AGM.

(Proposed NN, Seconded GK)

3. To adopt the audited accounts for the year ending 30th June 2017

Council had scrutinised the figures in the previous meeting and approved. The report was adopted by the AGM.

(Proposed JL, Seconded EA)

4. To authorise the Council to appoint Accountants for the year ending 30th June 2017

The AGM authorised Council to appoint the accountants.

5. To elect members of Council (Articles 26-30)

Four existing Council members were re-elected: Julie Hill, Phil Holmes, Gary Kass and Jim Whelan.

(Proposed AD, Seconded JB)

The AGM and proxy votes unanimously elected all four candidates to Council.

NN came to the end of his term in office as Chair and retired from the IES Council. He reflected on his time as Chair, which he has found very interesting. His background was in air quality and atmospheric science. Historically, he found it difficult to keep tabs on other areas of environmental science, so IES been a lifeline. His time as Chair has also galvanised sustainability actions in his personal life. NN extended his thanks to everyone on the Council and the office staff. He felt he was leaving the organisation in an extremely strong position.

The AGM extended its thanks to NN for his Chairing.

GK thanked NN for his 'apprenticeship' as Vice Chair. He commended AD for delivering, not one, but three strategies (the organisational, delivery and operational) over the past year. He also highlighted the work CF had done in broadening the boundaries membership, and all the staff for creating a modern and forward-facing organisation. He was proud to be leading the professional home for interdisciplinary environmental science, with a growing membership and income that was delivering superb services. He saw his role as Chair as helping Council govern better – all members were active but would like to build capability.

The AGM concluded at 13:09.



THIS FORM IS FOR THE USE OF IES PROFESSIONAL MEMBERS (FELLOWS, FULL MEMBERS & ASSOCIATES) INSTITUTION ONLY
 I, _____, (full name in block letters) a member of the Institution of Environmental Sciences, hereby appoint Mr
 Phil Holmes, and failing them, _____ (insert name) to vote for me on my behalf at the 2019 Annual General Meeting.

Please note you can also vote online through the Members' Area of the IES website. Voting opens on 2nd April.

Signature X on this _____ (day) of _____ (month) 2019.

Please indicate with an X in the appropriate column to show how you wish your vote to be cast.

Resolutions	For	Against
1. To approve the Minutes of the Annual General Meeting held on 11 th April 2018	<input type="checkbox"/>	<input type="checkbox"/>
2. To adopt the 2018 Annual Report	<input type="checkbox"/>	<input type="checkbox"/>
2. To adopt the audited accounts for the year ending 30 th June 2018	<input type="checkbox"/>	<input type="checkbox"/>
4. To authorise the Council to appoint accountants for the year ending 30 th June 2019	<input type="checkbox"/>	<input type="checkbox"/>
5. To approve the new Objects of the Charity (subject to the approval of the Charity Commission)	<input type="checkbox"/>	<input type="checkbox"/>
6. To approve the new Articles of Association (subject to the approval of the Charity Commission)	<input type="checkbox"/>	<input type="checkbox"/>
7. To elect members of Council (Articles 26-30). Vote for a maximum of 7 candidates.		
To re-elect Eleni Antoniadou	<input type="checkbox"/>	
To re-elect Jonathan Atkinson	<input type="checkbox"/>	
To re-elect Linsey Cottrell	<input type="checkbox"/>	
To elect Kamaljit Jabbal	<input type="checkbox"/>	
To elect Rebecca Jessup	<input type="checkbox"/>	
To re-elect Iain Hossack	<input type="checkbox"/>	
To elect Elizabeth Mullings-Smith	<input type="checkbox"/>	
To elect Oliver Puddle	<input type="checkbox"/>	

Note A This proxy must reach the office of the Institution by (at the latest), the Friday before the meeting.

Note B The fact that members may have sent in completed proxy forms or voted online, will not prevent them from attending and voting in person, should they afterwards decide to do so.

**PLEASE EITHER FILL IN, PRINT PAGES, SIGN AND RETURN TO IES, 1st FLOOR, 6-8 GREAT EASTERN STREET, LONDON EC2A 3NT
 OR FILL IN, ELECTRONICALLY SIGN AND EMAIL TO info@the-ies.org.**