

**APPLICATION FOR REGISTRATION AS A**

**CHARTERED ENVIRONMENTALIST (CEnv)**

**SELF-GUIDED ROUTE**

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| First Names: |       | Surname: |       |
| Title: | Dr [ ]  Miss [ ]  Mr [ ]  Mrs [ ]  Ms [ ]  Mx [ ]  Prof [ ]  Other [ ]        |

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| **Professional Membership** |
| Membership Category: | [ ]  Fellow [ ]  Member |
| Existing Chartered Designations: |       |

**DATA PROTECTION:** In order to administer your CEnv and deliver you our services, it is essential for us to process your personal data and store it in an electronic format. We have outlined how this information may be used and why in our [Privacy Statement](https://www.the-ies.org/about_us/privacy-statement). It is our policy to retain your details for 3 years after your membership has expired, but you are welcome to request its removal at any time. Please note, it is also necessary for your personal data, including your name, date of birth, gender, email address and employer, to be passed on to the registration body, SocEnv, to establish and maintain your CEnv designation. For more information about how SocEnv use your personal information, please read their [Privacy Policy](https://socenv.site-ym.com/page/privacy).

[ ]  **I confirm that I have read both Privacy Statements and am happy for both the IES and SocEnv to process my**

 **personal data in order to maintain my CEnv registration.**

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| **Applicant Check Lists** |
| To email: | [ ]  Completed form, signed and dated [ ]  Your cross-referenced CV [ ]  Competences part of this application |

 **Payment**

[ ] I have called +44 (0)20 7601 1920 and paid by credit/debit card; *or*

[ ] I enclose a cheque made payable to: ‘Institution of Environmental Sciences’; *or*

[ ]  I would like an invoice sent to this email address:

**Disability Requirements:** If you consider yourself to have a disability that may affect your ability to access the IES office, complete your report or interview in the timescales available, please contact info@the-ies.org

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| **Applicant’s Undertakings** |

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| **[ ]** I agree to **annually revalidate** my award against the IES and SocEnv CPD standards to retain the designation. This will involve submitting CPD annually through the IES online system. Failure to do this will result in losing my CEnv status.[ ]  I wish to **apply for registration** as a Chartered Environmentalist and declare that the information I have given in this application is, to the best of my knowledge, accurate and true.[ ]  I agreed to **abide by the Code of Professional Conduct** issued by Institution of Environmental Sciences and the Society for the Environment and accept that any breaches of the Rules or the Code of Professional Conduct will be dealt with under disciplinary procedures. The Code states that members shall: 1. exercise professional skills and judgement to the best of their ability and discharge professional responsibilities safely and with integrity;
2. have full regard for the enhancement of environmental quality and sustainable development and the mitigation of environmental harm;
3. have full regard for the public interest at all times;
4. commit to maintaining professional competence by undertaking appropriate continuing professional development and give all reasonable assistance to further the education training and professional development of others; and
5. notify the Institution:
	1. if convicted of a serious criminal offence
	2. of any breach of the Code of Professional Conduct by another member
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|  | Date: DD/MM/YYYY |  |  |

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| Signature of Applicant |  |

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| **Witness 1:** I hereby confirm that the review and reports submitted represent the Candidate’s own work |
| Name: |       | Tel: |       |
| Organisation: |       | Position: |       |
| Relationship to candidate: |       | Years known candidate: |       |
|  | Date: | **D** | **D** | **M** | **M** | **Y** | **Y** |  |
| Signature of Witness |  |
| **Witness 2:** I hereby confirm that the review and reports submitted represent the Candidate’s own work |
| Name: |       | Tel: |       |
| Organisation: |       | Position: |       |
| Relationship to candidate: |       | Years known candidate: |       |
|  | Date: | **D** | **D** | **M** | **M** | **Y** | **Y** |  |
| Signature of Witness |  |

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| **FOR OFFICE USE ONLY – APPLICATION** |
| **Application + CV** | **Report + Payment** |
| [ ]  Form completed correctly[ ]  Emailed/posted copy of CV  | [ ]  Emailed/posted copy of report[ ]  Paid £128 administration fee |
| Assessor | Name | Comments | Signed | Date |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 (if required) |  |  |  |  |
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| **FOR OFFICE USE ONLY - PRI** |
| Date of PRI: |  | Special arrangements: |  |
| [ ]  Remitted £190 Interview Fee  |
| Assessor | Name | Successful | Signed | Date |
| 1 |  | Y / N |  |  |
| 2 |  | Y / N |  |  |
| Where conditions are not met by a small margin and the Assessors wish to recommend registration after certain conditions are met, these conditions should be noted below e.g. after resubmitting evidence of a particular competency. |
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| Please post to: Institution of Environmental Sciences, Floor 3, 140 London Wall, London EC2Y 5DN or email to info@the-ies.org. |

**COMPETENCIES REPORT**

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| **A. Application of knowledge & understanding of the environment to further the aims of sustainability** |
| A1. Have underpinning knowledge of sustainable development principles in the management of the environment |
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| A2. Apply environmental knowledge and principles in pursuit of sustainable development and environmental management |
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| A3. Analyse and evaluate problems from an environmental perspective, develop practical sustainable solutions and anticipate environmental trends to develop practical solutions |
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| **B. Leading sustainable management of the environment** |
| B1. Promote behavioural and cultural change by influencing others in order to secure environmental improvements that go beyond minimum statutory requirements |
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| B2. Promote a strategic environmental approach |
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| B3. Demonstrate leadership and management skills |
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| **C. Effective communication & interpersonal skills** |
| C1. Communicate the environmental case, confidently, clearly, autonomously and competently |
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| C2. Ability to liaise with, negotiate with, handle conflict and advise others, in individual and/or group environments (either as a leader or team member) |
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| **D.** **Personal commitment to professional standards, recognising obligations to society, the profession & the environment** |
| D1.Encourage others to promote and advance a sustainable and resilient approach by understanding their responsibility for environmental damage and improvement |
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| D2. Take responsibility for personal development and work towards and secure change and improvements for a sustainable future |
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| D3. Demonstrate an understanding of environmental ethical dilemmas |
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| D4. Comply with relevant codes of conduct and practice |
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