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| sciencecouncil_logo_rgbLARGE.jpgGrades_Folder_Csci**new logoAPPLICATION FOR REGISTRATION AS** **A CHARTERED SCIENTIST (CSci)**   |

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| First Names: |       | Surname: |       |
| Title: | Dr [ ]  Miss [ ]  Mr [ ]  Mrs [ ]  Ms [ ]  Mx [ ]  Prof [ ]  Other [ ]        |

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| Professional Membership |
| Membership Category: | [ ]  Fellow [ ]  Member |
| Existing Chartered Designations: |       |

**Data Protection:** In order to administer your CSci and deliver you our services, it is essential for us to process your personal data and store it in an electronic format. We have outlined how this information may be used and why in our [Privacy Statement](https://www.the-ies.org/about_us/privacy-statement). It is our policy to retain your details for 3 years after your membership has expired, but you are welcome to request its removal at any time. Please note, it is also necessary for your personal data, including your name, date of birth, gender, address and employer, to be passed on to the registration body, the Science Council, to establish and maintain your CSci. For more information about how the Science Council use your personal data, please read their [Privacy Policy](https://sciencecouncil.org/privacy-policy/).

[ ]  **I confirm I have read both Privacy Statements and am happy for the Institution of Environmental Sciences (IES) and the Science Council to process my personal data in order to maintain my CSci registration (required)**

The Science Council maintains a [public register](https://sciencecouncil.org/the-professional-registers/search/) of CScis if you would like to appear on this register, tick below.

[ ]  **I confirm that I would like to appear on the CSci public register (optional)**

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| Applicant Check Lists |
| [ ]  Completed application [ ]  Completed Competencies section [ ]  Enclosed long-form CV [ ]  Enclosed authenticated certificates [ ]  Submitted CPD online [ ]  Attached copy of CPD Summary |

**Payment**

[ ] I have called +44 (0)20 3862 7484 and paid by credit/debit card; *or*

[ ] I enclose a cheque made payable to: ‘Institution of Environmental Sciences’; *or*

[ ]  I would like an invoice sent to this email address:

**Disability Requirements:** If you consider yourself to have a disability that may affect your ability to access the IES office, complete your report or interview in the timescales available, please provide contact info@the-ies.org

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| **Applicant’s Undertakings** |
| **[ ]** I agree to **annually revalidate** my award against the IES and Science Council CPD standards in order to retain the designation. This will involve submitting CPD on an annual basis through the IES online CPD recording tool. Failure to do this will result in losing my CSci status.[ ]  I wish to **apply for registration** as a Chartered Scientist and declare that the information I have given in this application is, to the best of my knowledge, accurate and true.[ ]  I agreed to **abide by the Code of Professional Conduct** issued by IES and accept that any breaches of the Rules or the Code of Professional Conduct will be dealt with under disciplinary procedures. The Code states that members shall: 1. exercise professional skills and judgement to the best of their ability and discharge professional responsibilities safely and with integrity;
2. strive to ensure the enhancement of environmental quality and sustainable development and the mitigation of environmental harm;
3. have full regard for the public interest at all times;
4. commit to maintaining professional competence by undertaking appropriate continuing professional development and give all reasonable assistance to further the education, training and professional development of others; and
5. promote the Institution’s object, aims, values and standing.
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|  | Date: DD/MM/YYYY |  |  |
| Signature of Applicant |  |

**Supporter 1**

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| I hereby confirm that the projects listed in the candidate’s CV and detailed in the report represent their own work. I have seen the originals of the graduation certificates and the photocopies are true copies. I have signed the photocopies of each of the certificates. |
| Name: |       | Tel: |       |
| Organisation: |       |
| How long have you known the candidate and in what capacity? |       |
|  | Date: | **D**   | **D**   | **M**   | **M**   | **Y**   | **Y**   |  |
| Signature of Supporter |  |

**Supporter 2**

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| I hereby confirm that that the projects listed in the candidate’s CV and detailed in the report represent their own work.  |
| Name: |       | Tel: |       |
| Organisation: |       |
| How long have you known the candidate and in what capacity? |       |
|  | Date: | **D**   | **D**   | **M**   | **M**   | **Y**   | **Y**   |  |
| Signature of Supporter |  |

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| Please send your completed form to: |
| **Institution of Environmental Sciences, First Floor, 6-8 Great Eastern Street, London EC2A 3NT*****or* email to** **info@the-ies.org****.** |

 **Guidance notes**

Please complete the form in full using typescript or by writing clearly in black ink. The competencies section should be typed not handwritten.

Your application must be accompanied by any relevant graduation certificates which have been authenticated by a supporter who has seen the originals. The supporter should sign the application form and the photocopies of certificates.

A long-form CV is one that details all your relevant education and work experience. The work experience should also be broken down into major projects. The projects listed should show how you fulfil the competencies laid out in the Professional Competencies Document.

The [Full guidance notes](https://www.the-ies.org/sites/default/files/documents/self_guided_csci_information_pack.pdf) (pdf) should read thoroughly before applying. If you have any questions, please email info@the-ies.org or call +44 (0)20 3862 7484.

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| **FOR OFFICE USE ONLY: Pre-assessment** |
| [ ]  Form completed correctly[ ]  Completed Competencies section[ ]  Enclosed a long-form CV[ ]  Enclosed authenticated certificates[ ]  Paid £125 admin fee[ ]  Enclosed CPD Summary & uploaded online |
| **FOR OFFICE USE ONLY: Post-assessment** |
| [ ]  Request M-Level Report[ ]  Send to interview |

**COMPETENCIES**

(Please write between 250 – 350 words for each section)

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| **A. Application of knowledge & understanding** |
| A1. Use specialist experiential knowledge and broader scientific understanding to optimise the application of existing and emerging science and technology |
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| A2. Exercise sound judgement in the absence of complete information and in complex or unpredictable situations |
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| A3. Demonstrate critical evaluation of relevant scientific information and concepts to propose solutions to problems |
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| **B. Personal responsibility** |
| B1. Work autonomously and take responsibility for the work of self and others |
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| B2. Promote and implement robust policies and protocols relating to health, safety and security |
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| B3. Promote and ensure compliance with all relevant regulatory requirements and quality standards |
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| B4. Oversee the implementation of solutions with due regard to the wider environment and broader context |
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| **C. Interpersonal skills** |
| C1: Demonstrate the ability to communicate effectively with specialist and non- specialist audiences |
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| C2: Demonstrate effective leadership through the ability to guide, influence, inspire and empathise with others |
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| C3: Demonstrate the ability to mediate, develop and maintain positive working relationships |
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| **D. Professional practice** |
| D1: Scope, plan and manage multifaceted projects |
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| D2: Demonstrate the achievement of desired outcomes with the effective management of resources and risks |
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| D3: Take responsibility for continuous performance improvement at both a personal level and in a wider organisational context |
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| **E. Professionalism** |
| E1: Demonstrate understanding and compliance with relevant codes of conduct |
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| E2: Demonstrate a commitment to professional development through continuing advancement of own knowledge, understanding and competence |
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