



### About the IES

The Institution of Environmental Sciences (IES) is a membership organisation representing the full spectrum of environmental disciplines, from fields as diverse as air quality, land condition, marine science and education – wherever you find environmental work underpinned by science. We lead the debate, dissemination and stewardship of environmental science and sustainability, and promote an evidence-based approach to decision and policy making, to stand up for science, scientists and the natural world.

We are a dynamic and rapidly-growing organisation, with a strong reputation in the policy community, and a body with an increasing amount to offer at a time of growing public, political and professional concern about the environment.

We offer a full range of memberships from student to fellow. We support those with a general interest in the sector through to professionals who play an influential role in shaping the future of environmental science.

The IES needs new Council members (trustees) to help steer the Institution through its next stage of development and uphold an environmental science profession that is informed, trusted and a positive contributor to a sustainable society, economy and environment. Most of our Council members are elected from among the membership, but we have the capacity to appoint up to four additional trustees to augment skills where needed.

#### **President**

Sir John Lawton

#### **Vice Presidents<sup>1</sup>**

John Baines MBE | Dr Heather Barrett-Mold OBE | Jennifer Blumhof | Dr Mark Everard | Phil Holmes | Prof. Jim Longhurst | Dr Noel Nelson | Prof. Will Pope | Prof. Carolyn Roberts

#### **Current Council members**

##### *Post holders*

Gary Kass (Chair) | Julie Hill (Vice Chair) | Jim Whelan (Treasurer)

##### *Other Elected Council members*

Jonathan Atkinson | Eleni Antoniadou | Linsey Cottrell | Dr Iain Hossack | Rebecca Jessup | Elizabeth Mullings-Smith | Oliver Puddle | Dr Jackie Rogers

##### *Appointed Council members*

Dr Claire Holman

#### **CEO**

Adam Donnan

#### **Object**

To advance environmental protection and improvement by promoting a scientific approach to understanding and ensuring the conservation of the physical and natural environment. To advance the education of the public by the provision of research and coordination of education, and to engage with those professionally concerned with environmental work, education or studies.

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<sup>1</sup> Vice President is an honorary role held by individuals who have rendered substantive service to the IES



### Aims

- Act as a body to provide for consultation and cooperation on matters of public, professional, and academic interest concerning the environmental sciences and other environmental matters.
- Promote the study, coordination of education and research in environmental sciences, inspiring individuals to study, teach and support the discipline and ensuring that curriculums in further and higher education equip students with the skills they need for a career in the sector.
- Promote public interest, awareness and involvement in the problems of the environment including the causes, effects and the possible solutions to such problems. To liaise and co-operate with individual persons, national or international agencies or statutory authorities for the purpose of achieving the Objects.
- Promote dialogue and facilitate collaboration between public, civil and private society to deliver the Objects.
- Establish standards of competence and ethical codes of practice for those professionally concerned with environmental work, education or studies as a basis against which the public may judge what can be expected of individual professional members of the Institution and for members to know what standards of learning, competence and professional experience are expected of them.
- Disseminate information on all matters relating to the environmental sciences.
- Hold meetings and events as may be thought necessary or to further the Objects.

### Membership

IES's turnover for the financial year ending 30<sup>th</sup> June 2018 was £382k. Expenditure was £364k. Income primarily comes from membership fees. There are approximately 4,150 members of the Institution (December 2018). The IES currently employs 7 members of staff and 3 contractors.

### New Trustees

The IES is a registered charity which is governed by a board of trustees (called the Council). The Council members of the Institution of Environmental Sciences (IES) are its Trustees and Directors. The Council has overall responsibility for the work of the organisation, and has the following role:

- to oversee the charity's governance
- to determine strategy
- to performance manage the achievement of the strategy
- to approve the annual budget
- to monitor risks
- to contribute to the leadership of the charity

The Council is currently supported by the work of three committees: the Remuneration Committee; the Policy Committee; and the Fellowship Committee & Vice Presidents Panel

We are seeking trustees who can devote the time required to play their role effectively, with specific skills that can help us fulfil our charitable objectives. We are looking to add two Appointed Trustees:

- An individual with an understanding of **financial and risk management** and to act as the Honorary Treasurer
- An individual with an understanding of **charity and/or employment law**

### Time Commitment

Appointed trustees are asked to commit eight days a year to the IES. This includes attending four Council meetings which are usually held at the IES offices in London. Meetings are hosted during the week and during working hours. Remote access options are available. In addition, there is usually one away day per annum. Between meetings, appointed trustees are expected to contribute electronically to office and Council discussions.

Appointed Trustees are appointed for a period of three years.



### Specifications

All IES trustees should:

- Understand the role of the Trustee and be able to add value to the charity through expertise, counsel and sound judgement
- Understand competing pressures (financial, operational, personnel) involved in running a growing charity
- High intellectual capacity with the ability to distil complex information and bring a pragmatic approach to its application.
- Strong communication, networking and interpersonal skills
- An interest in the environment and a commitment to IES's charitable Object.

### Specific skills

Either:

- Experience of preparing financial or management accounts as an accountant (financial or management) or through acting as a treasurer at board level

Or:

- Professional experience of charity and/or employment law as a lawyer or solicitor or through extensive experience at board level with other charities or through any non-executive director role.

### How to apply

The closing date for applications is Monday 27<sup>th</sup> May 2019. Interviews will take place on 3<sup>rd</sup> June (these can either be in person or via Skype).

All applicants are required to provide the following information to Adam Donnan ([ajdonnan@hotmail.com](mailto:ajdonnan@hotmail.com)) :

- A complete and up-to-date CV;
- A supporting letter outlining the skills, experience and knowledge you will bring to the Council and how you meet the specification stated above. This should also state whether you have any unspent criminal convictions, and be no more than 2 pages long;
- Details of at least two referees that we may contact (we will not contact your referees without your prior consent); and
- Your contact details, including your email address and contact telephone number, and preferred method of contact.

If you would like an informal chat with the CEO before applying, please call 020 3862 7484.

### Equal opportunities

The IES is committed to fostering an inclusive culture of volunteers and staff which reflects the diversity that exists within society and provides equal opportunities from which everyone has the potential to benefit.