****

**APPLICATION FOR REGISTRATION AS A REGISTERED ENVIRONMENTALTECHNICIAN (RENVTECH)**

|  |
| --- |
| **Personal Information** |
| First Names: |        | Surname: |       |

|  |
| --- |
| **Professional Membership** |
| Membership Category: | [ ]  Member [ ]  Associate [ ]  Affiliate |

|  |
| --- |
| **Applicant Check Lists** |
| To email: | [ ]  Completed application [ ]  Completed competencies report  | [ ]  Long-form cross-referenced CV[ ]  Signed witness statement |
| To action: | [ ]  Submitted CPD online  | [ ]  Payment made |

**Payment**

[ ] I have called +44 (0)20 3862 7484 and paid by credit/debit card; *or*

[ ]  I have paid by bank transfer: INST OF ENVRNMNTL SCIENCES, 65225655, 08-92-99 (international bank details available on request)

[ ]  I would like an invoice sent to this email address:       and a Purchase Order number if required:

**Disability Requirements**

If you consider yourself to have a disability that may affect your ability to access the IES office, complete your report or interview in the timescales available, please contact info@the-ies.org.

|  |
| --- |
| **FOR OFFICE USE ONLY** |
| [ ]  Form completed correctly[ ]  Completed Competencies report[ ]  Enclosed a long-form cross-referenced CV | [ ]  Paid application fee[ ]  Paid PRI fee |
| [ ]  Report Assessment forms approved | [ ]  PRI assessment forms approved (if required) |
| Confirmed by: |  | Date: |  |

**CPD, CODE OF ETHICS, DATA PROTECTION AGREEMENT & CONFIDENTIALITY STATEMENT**

**DATA PROTECTION:** In order to administer your REnvTech and deliver you our services, it is essential for us to process your personal data and store it in an electronic format. We have outlined how this information may be used and why in our Privacy Statement. It is our policy to retain your details for 3 years after your membership has expired, but you are welcome to request its removal at any time. Please note, it is also necessary for your personal data, including your name, date of birth, gender, email address and employer, to be passed on to the registration body, SocEnv, to establish and maintain your REnvTech designation. For more information about how SocEnv use your personal information, please read their Privacy Statement.

[ ]  I confirm that I have read both Privacy Statements and am happy for both the IES and SocEnv to process my personal data in order to maintain my REnvTech registration.

**PUBLIC REGISTER:** SocEnv maintains a [public register](https://socenv.org.uk/page/TempDirectory) of REnvTechs. If you would like to appear on this register, tick below.

[ ]  I confirm that I would like to appear on the REnvTech public register (optional)

**COMMUNICATIONS FROM SOCENV:** If you would like to receive newsletters, event details and general opportunities from SocEnv via email, tick below.

[ ]  I confirm that I would like to receive email communications from SocEnv (optional)

.

|  |
| --- |
| **Applicant’s Undertakings** |

|  |
| --- |
| **[ ]** I agree to **annually revalidate** my award against the IES and SocEnv CPD standards to retain the designation. This will involve submitting CPD through the IES online system. Failure to do this will result in losing my REnvTech status.[ ]  I wish to **apply for registration** as a Registered Environmental Technician and declare that the information I have given in this application is, to the best of my knowledge, accurate and true.[ ]  I agreed to **abide by the Code of Conduct for The Society of the Environment** and accept that any breaches of the will be dealt with under disciplinary procedures. The Code states that as a Chartered Environmentalist I will: 1. Act in accordance with the best principles for the mitigation of environmental harm and the enhancement of environmental quality;
2. Strive to ensure that the uses of natural resources are fair and sustainable, taking account of the needs of a diverse society;
3. Use my skills and experience to serve the needs of the environment and society;
4. Serve as an example to others for responsible environmental behaviour;
5. Not engage in conduct involving dishonesty, fraud, deceit or misrepresentation or discrimination; and
6. Commit to maintaining my personal professional competence and strive to maintain the integrity and competence of my profession.

 Signature of Applicant Date: DD/MM/YYY |

|  |  |
| --- | --- |
|  |  |

**WITNESS STATEMENTS**

|  |
| --- |
| **REnvTech Witness Statement One** |
| Name: |       | Email: |       |
| Organisation: |       |
| How long have you known the candidate and in what capacity? |       |
| [ ]  I hereby confirm that the information provided in this supporter statement is, to the best of my knowledge, correct and accurate and the projects listed in the candidate’s CV and detailed in the report represent their own work. [ ]  I support the candidate’s REnvTech application.Signature of supporter Date: DD/MM/YYY |

|  |
| --- |
| **REnvTech Witness Statement Two** |
| Name: |       | Email: |       |
| Organisation: |       |
| How long have you known the candidate and in what capacity? |       |
| [ ]  I hereby confirm that the information provided in this supporter statement is, to the best of my knowledge, correct and accurate and the projects listed in the candidate’s CV and detailed in the report represent their own work. [ ]  I support the candidate’s REnvTech application.Signature of supporter Date: DD/MM/YYY |

REnvTech Competency Report

|  |  |
| --- | --- |
| Candidate Name |  |
| Submission Date |  |

|  |
| --- |
| **A. Application of knowledge and understanding of the environment to further the aims of sustainability** |
| A1. Understand the sustainability principles applicable to the management of the environment. |
|       |
| A2. Apply environmental knowledge and principles in pursuit of sustainable environmental management. |
|       |
| A3. Identify, analyse, and anticipate the impact of problems and environmental trends to develop practical sustainable solutions. |
|       |

|  |
| --- |
| **B. Leading Sustainable Management of the Environment** |
| B1. Promote behavioural and cultural change by influencing others to secure environmental improvements that go beyond statutory requirements. |
|  |
| B2. Develop and maintain a strategic environmental approach. |
|  |
| B3. Demonstrate leadership and management skills. |
|  |

|  |
| --- |
| **C. Effective communication and interpersonal skills** |
| C1. Communicate the environmental case, confidently, clearly and competently. |
|  |
| C2. Ability to liaise with, negotiate with, handle conflict and advise others, in individual and/or group environments (either as a leader or member). |
|  |

|  |
| --- |
| **D. Personal commitment to professional standards, recognising obligations to society, the profession and the environment** |
| D1.Plan, undertake and evaluate CPD activities to maintain and enhance competence in area of practice. |
|  |
| D2. Assess and resolve environmental ethical issues. |
|  |
| D3. Understand, demonstrate and advocate compliance with relevant codes of conduct and practice. |
|  |

Total words =  /4,000 (+/- 10% with 197 for competencies)